al-Farabi kazakh national university

faculty of philosiphy and political science

department of pedagogy and educational management

**Program of final examination**

**theory and methods of educational work**

SPECIALTIES: *5B011000 Physics, 2 course*   
*5B011300 Biology, 2 course*  
*5B011300 Biology, (NIS), 1st course*   
*5B011000 Physics, (NIS), 1st course*

2 credits

Almaty, 2018

# PROGRAM

**theory and methods of educational work**

Study topics for the exam: The final exam is held in written form. Thematic content covers all types of work: topics of lectures and seminars, as well as tasks for independent work of students.

Learning outcomes:

***List of exam topics to prepare for the exam***

Extracurricular work process as an integral part of pedagogy

Education and culture**.** Upbringing as a subject of pedagogy. Upbringing as a category of educational science. The relationship of learning, upbringing and personal development. State policies and youth. System of extracurricular work at schools. Concepts of the system of upbringing, upbringing system, system of educational (upbringing) work. Management of extracurricular work system at school. Goals, objectives, functions of the upbringing system of the class. Technology of modeling of the upbringing system. Class teacher/ tutor work. The role of a class teacher in education. Describe the structure and principles of upbringing system. Analyze and compare the upbringing systems of I.P. Ivanov, L.I. Novikova, V.A. Karakovsky, Yu.P.Sokolnikov, N.Е.Shurkova. Methods and planning (technology) of upbringing work. Extracurricular work planning programs. Planning requirements and types of planning. Principles of pedagogical modeling. School-wide plan of educational (upbringing ) work, its structure and content. Forms, methods and techniques of planning. Participation of parents in the planning of educational (upbringing) work. Formation of team, team spirit, team work. Extracurricular work and learners’ team. The concept of "team" in pedagogical science. Personality and the team. The educational team as a factor in the socialization of the pupil's personality. Different types of children's groups, their specificity, interaction, continuity. The role of A.S. Makarenko in the formation and development of the theory and practice of the collective. Competence of the teacher in the formation of the pupil’s team. Pedagogical support in the upbringing process of modern school. The essence of pedagogical support is the formation of personality subjectivity. Pedagogical support as a principle, reflecting the humanistic personality-oriented paradigm of modern pedagogy. Conditions for the success of pedagogical support. Support tactics. Methods and techniques of pedagogical supports. The specifics of upbringing technologies. The difference of technologies from the methods of education. The theoretical, methodical and technological levels of educational work. Various approaches to the classification of upbringing technologies: V.P. Bespalko, M.V.Klarin, I.P.Podlasy, G.K.Selevko, L.E.Nikitina. Methods of organizing and conducting classroom hours. Characteristics of the technology of organizing and conducting group educational affairs (according to N.Ye. Shchurkova), humane-personal pedagogy (according to Sh.A. Amonashvili), pedagogy of cooperation. Upbringing technologies in the class teacher activities. The system of work of the class teacher with difficult children.The essence of the concept of "difficult children", "deviant children", "problem children", "children at goup of risk." Stages of educational work with difficult children. Interaction with out-of-school organizations (the Bodies of internal affaairs, medical institutions, centers, etc.). Improving the system of prevention of child neglect, capable of overcoming the negative manifestations among students. Extracurricular work with gifted children. The concepts of "intelligence", "ability", "talent". The phenomenon of talent in the formation of the intellectual potential of the nation. Diagnosis of giftedness. Principles and patterns of pedagogical activity in work with gifted children. The system of educational work with gifted children within and outside the school. Extracurricular work and support of learners’ health. Activity of the class teacher on formation at pupils the valuable attitude to health and a healthy lifestyle (HLS). The concept of "value", "value relationship", "healthy lifestyle." Socio-economic conditions for the formation of a value attitude to health and a healthy lifestyle. The main directions, components of a healthy lifestyle. Directions of pedagogical activity and social pedagogical technologies for the formation of a healthy lifestyle. Hygienic requirements. The method of organizing the regime of work and rest. Methods of anti-alcohol propaganda and prevention of drug addiction. Methods of career guidance work with students. Career guidance and future profession. Pedagogical interaction with learners’ parents. Family as a component of the upbringing and developing environment of learners. The system of diagnostics of the pedagogical process of the learner's family in the work of the form master. The essence and interaction functions of teachers and parents. Forms of cooperation with parents. The interaction of pedagogues with the parent committee. Extracurricular and children’s initiatives (Children’s associations, youth clubs). Children's associations as an institution of education and socialization. Types of children's associations. The concept of "subculture", "children's subculture." Informal associations of children and youth. The goals and objectives of the organization of leisure of youth. Forms of leisure activities of students. Strengthening and development of international children's cooperation through the use of innovative educational technologies. Evaluation of extracurricular work outcomes. Research fundamentals of extracurricular work. Staff development programs for management and teaching staff. Systems of teaching excellence. Self- education of class teachers. Ranking and professional duties of teachers. (development of programs)

Evaluation criteria:

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| **GRADE** | **CRITERIA** |
| **EXCELLENT** | 1. Given the correct and complete answers to all theoretical questions;  2. The practical task has been completely solved;  3. The material is presented correctly in compliance with the logical sequence;  4. Creativity is demonstrated. |
| **GOOD** | 1. The correct but incomplete answers to all theoretical questions are given, insignificant errors or inaccuracies are made;  2. The practical task is done, but a minor mistake is made;  3. The material is presented correctly in compliance with the logical sequence. |
| **SATISFACTORY** | 1. Answers to theoretical questions are basically correct, but incomplete, inaccuracies in formulations and logical errors are made;  2. The practical task is not fully implemented;  3. The material is presented correctly, but the logical sequence is violated. |
| **UNSATISFACTORY** | 1. Answers to theoretical questions contain blunders;  2. The practical task is not fulfilled;  3. The statement of the answer made grammatical, terminological errors, broken logical sequence. |

**Recommended literature:**

1. Калюжный А.А., Тажбаева С.Г., Алимбаева А.А. Классный руководитель. – Алматы, АГУ им.Абая, 2000

2. Методика воспитательной работы: учебное пособие для студ.высш.учеб.заведений / Л.А.Байкова, Л.К.Гребенкина и др.: Под ред.А.Сластенина – 3-е изд.- М.: Изд.центр «Академия», 2005

3. Воспитательная работа с «проблемными учащимися». Планирование. Мониторинг развития учащихся. Разработка занятий с педагогами и родителями – М., Изд.: Учитель, 2007.

4. Сумина Т.Г. Теория и методика воспитательной работы: курс лекций / Т.Г.Сумина. Екатеринбург: Изд-во Рос.гос.проф.-пед.ун-та, 2010

5. Худякова Н.Л. Теория и методика воспитания: учеб.пособие/ Н.Л.Худякова. Челябинск: Изд-во Челяб.гос.ун-та, 2009

6. Сергеева В.П. Технология деятельности классного руководителя в воспитательной системе школы. – М., Изд.: Перспектива, 2008

7. Основы воспитательной деятельности современного классного руководителя: учебное пособие/ сост.: М.И.Шилова, Н.В.Бекузарова, Л.П.Михалева. – Красноярск: КГПУ им.В.П.Астафьева, 2010

8. E.S Onalbekov, Zh. T. Makhambetova. Pedagogy of Interpersonal Communication.- Almaty, Qazaq University publishing house,2018